

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
Landings Administrative Complex
1980 Landings Blvd.
3:00 p.m.

November 20, 2018 Board Meeting

Call To Order (3:00 p.m.)

Flag Salute

Special Presentations/Moments of Pride

1. SPECIAL PRESENTATIONS/MOMENTS OF PRIDE

Description

Appreciation of Gulf Coast Community Foundation - Laura Kingsley, Assistant Chief Academic Officer and Debra Giacalone, Supervisor - Student Services

Recognition of Student Athletes - James Slaton, District Athletic Director

Recommendation

N/A

Minutes:

Flag Salute: Venice High School Color Guard: Carlee Clark, Sydney Patchter, Anya Kratz, Joseph Crowell

Student Representative: Jillian Alexander, Venice High School

Jane Goodwin expressed her appreciation for being re-elected to the Board and for being nominated as the Chair for the 2018-2019 school year.

The Chair welcomed the STAR coordinators and students for attending the meeting. She invited the Superintendent and other Board Members to stay after the meeting to meet with the students for a question and answer segment.

Dr. Laura Kingsley recognized the Gulf Coast Community Foundation for having such an incredible impact on our schools and community. Veronica Brady and Mark Pritchett, from the Foundation, shared comments with the Board.

James Slaton, along with coaches, recognized students from Sarasota High School Cross Country Team and Venice High School Swimming Team for winning championships.

Superintendent's Report

2. SUPERINTENDENT'S REPORT

Description

N/A

Recommendation

N/A

Minutes:

The Superintendent commented on the upcoming two football teams playing Friday evening. Dr. Bowden explained that through the Florida Association of District School Superintendents (FADSS), the District has an opportunity to receive special services in addition to their professional development program. He had reached out to the Association regarding the District's Human Resources Department. A team has been assigned to examine the functions of the department and report back to the Superintendent with their findings. A recruitment and retention committee is now working through their process and will present to the Board in January/February.

Hearing of Citizens

3. HEARING OF CITIZENS

Description

N/A

Recommendation

N/A

Minutes: No public comments

Approval of Corrections to Consent Agenda

4. APPROVAL OF CORRECTIONS TO CONSENT AGENDA

Description

N/A

Recommendation

That the Board approves the corrections to the Consent Agenda.

Minutes:

The following items were added to the agenda after it was released to the public:

Item #6 - Nov. 6, 2018 Special Board Meeting Minutes

Item #7 - One addendum was added to the Approval of Instructional/Classified Personnel Report

Approval of Consent Agenda

5. APPROVAL OF AMENDED CONSENT AGENDA

Description

N/A

Recommendation

That the Board approves the amended Consent Agenda, consisting of items as a whole with action recorded as if it had been taken severally.

Minutes:

Motions:

That the Board approves the amended Consent Agenda, consisting of items as a whole with action - PASS recorded as if it had been taken severally.

Vote Results

Motion: Caroline Zucker

Second: Bridget Ziegler

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes: 5:0

Consent Agenda

APPROVAL OF MINUTES

6. APPROVAL OF MINUTES

Description

N/A

Recommendation

N/A

Attachment: 110618 Special Board Mtg. Minutes.pdf

APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

7. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT

Description

N/A

Recommendation

That the Instructional/Classified Personnel Report be approved.

Attachment: 11-20-18 board.pdf

Attachment: 11-20-18 add1.pdf

GENERAL ITEMS

8. APPROVAL OF THE SCHOOL IMPROVEMENT PLANS

Description

Individual School Improvement Plans are located at
<http://sarasotacountyschools.net/departments/schoolimprovement/>

Recommendation

That the School Improvement Plans be approved as presented.

9. APPROVAL OF THE REVISED 2018-2019 ASSISTANT SUPERINTENDENT SALARY SCHEDULE

Description

The salary adjustment will reflect increases of 2.75% for effective rated administrators plus .5% for the prior year's administrative service or 3.75% for highly effective rated administrators plus .5% for the prior year's administrative service.

Recommendation

That the revised Assistant Superintendent salary schedule be approved as presented.

Attachment: [Asst Superintendent 2018-19 Revised 102918.pdf](#)

10. APPROVAL OF THE REVISED TEMPORARY/SUBSTITUTE/AFTER-BEFORE SCHOOL CHILDCARE SALARY SCHEDULE**Description**

The temporary/substitute/after-before school childcare salary schedule has been revised to include a category for teachers awaiting certification.

Recommendation

That the revised temporary/substitute/after-before school childcare salary schedule be approved as presented.

Attachment: [2019 Temporary-Substitute Revised 102918.pdf](#)

11. APPROVAL OF THE 2019 CALENDAR YEAR MEDICAL STOP LOSS INSURANCE**Description**

HMIG proposed a one (1) year rate guarantee for Stop Loss Insurance for the 2019 Self-Insured Medical Plan. The HMIG proposal was the most competitive at the \$650,000 deductible level at a rate of \$6.19 PEPM (per employee per month) for Employees with single coverage and \$20.33 PEPM for Employees with dependent coverage. Moving from \$550,000 to \$650,000 deductible level will allow for significant savings as outlined in the memorandum attached.

Recommendation

That the Medical Stop Loss Insurance policy with HMIG for calendar year 2019 be approved by the Board as presented.

Attachment: [2019 Stop Loss Memo.pdf](#)

Attachment: [Sarasota Co School Brd Renewal5 Firm \(11.06.18\).pdf](#)

AGREEMENTS/CONTRACTS**12. APPROVAL OF AGREEMENT BETWEEN TEEN COURT OF SARASOTA, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA****Description**

Teen Court creates a second chance for young people who are at-risk of having a criminal record, suspension, expulsion. Teens help teens to make healthy choices through meaningful consequences, peer mentorship and civic engagement. This agreement will provide a Teen Court Case Manager stationed at every major high school, one day a week.

Recommendation

That the agreement between Teen Court of Sarasota, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

Attachment: [TeenCourtExecuted2018-19.pdf](#)

GRANTS

13. APPROVAL OF THE BIODIVERSITY @ MYAKKA GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF SARASOTA COUNTY FOR VENICE HIGH SCHOOL

Description

NON-COMPETITIVE: Grant funds of \$2,677 will support a unit on biodiversity by allowing Venice High School students to explore habitats and organisms that live nearby.

Recommendation

That the Biodiversity @ Myakka grant application be approved.

Attachment: [Biodiversity.pdf](#)

14. APPROVAL OF THE LIFE PROGRAM GRANT PROPOSAL TO THE SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT (SWFWMD) FOR LAMARQUE ELEMENTARY SCHOOL

Description

COMPETITIVE: Grant funds of \$2,349 will allow Lamarque Elementary students to improve science understanding by attending classes at the LIFE labs at Oscar Scherer and Lemon Bay Parks.

Recommendation

That the LIFE Program grant proposal be approved.

Attachment: [LIFE Program.pdf](#)

15. APPROVAL OF CONTRACT BETWEEN HUSTLE UNIVERSITY AND BOOKER MIDDLE SCHOOL

Description

The purpose of this service is to provide teachers with anti-violence curriculum as well as consulting. This is paid with SAVE Grant money.

Recommendation

That the contract between Hustle University and Booker Middle School be approved as presented.

Attachment: [HU.pdf](#)

FIELD TRIPS

16. APPROVAL FOR NORTH PORT HIGH SCHOOL CHORUS STUDENTS TO TRAVEL TO NASHVILLE, TENNESSEE ON MARCH 15 - MARCH 19, 2019.

Description

North Port High School chorus students will have the opportunity to perform at the Grand Ole Opry. They will have a real world experience performing and recording in a studio as well as learning the American History of Music.

Recommendation

That the North Port High School Chorus trip to Nashville, TN on March 15-19, 2019 be approved.

Attachment: [NPHS Nashville, TN Field Trip.pdf](#)

17. APPROVAL FOR BOOKER HIGH SCHOOL VISUAL PERFORMING ARTS DANCE STUDENTS TO TRAVEL TO NEW YORK CITY, NEW YORK ON JANUARY 16 - JANUARY 20, 2019**Description**

The field trip is for the Booker High School VPA dance students to gain firsthand knowledge about the expectations and requirements to be a professional performer in NYC. They will attend professional classes and performances in order to assess individual strengths and weaknesses.

Recommendation

That the Booker High School VPA dance students trip to New York City, NY on January 16-20, 2019 be approved.

Attachment: [BHS New York City, NY Field Trip.pdf](#)

MATERIALS MANAGEMENT**18. APPROVAL TO AWARD BID #19-0128 FOR LIFT STATION INSTALLATION, MAINTENANCE, AND REPAIR SERVICES****Description**

Bids to provide 'Lift Station Installation, Maintenance, and Repair Services' were received from two vendors on October 2, 2018. This bid of Innovative Contractors was the best low bid meeting the advertised specifications based on a sealed scenario. This bid is for a period of one year with an option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Recommendation

That the bid of Innovative Contractors, for 'Lift Station Installation, Maintenance, and Repair Services' in an amount not to exceed \$100,000.00, be approved as presented.

Attachment: [LiftStation 19-0128 REC.pdf](#)

19. APPROVAL TO AWARD BID #19-0031 FOR COMMERCIAL, METAL, & SHINGLED ROOF INSTALLATION & REPAIR SERVICES**Description**

Bids to provide 'Commercial, Metal, & Shingled Roof Installation & Repair Services' were received from eight vendors on October 11, 2018, The bids of Crowther Roofing & Sheet Metal of FL, Inc., Gulf States Industries, Inc., Ryman Construction, Inc., Springer-Peterson Roofing & Sheet Metal, Inc., and Sutter Roofing Company of Florida were the best overall low bids meeting the advertised specifications based on a sealed scenario. The bid of A-1 American Roofing & Sheet Metal, Inc., was non-responsive to submitting a bid bond per the bid specifications. The bid is for a period of three years with the option to renew for two additional one-year periods. The funds for these purchases are contained in the budget

allocated to the Facilities Services Department.

Recommendation

That the bids of Crowther Roofing & Sheet Metal of FL, Inc., Gulf States Industries, Inc., Ryman Construction, Inc., Springer-Peterson Roofing & Sheet Metal, Inc., and Sutter Roofing Company of Florida to provide 'Commercial, Metal, & Shingled Roof Installation & Repair Services' in an amount not to exceed \$2,700,000.00 for a three-year period, be approved as presented.

Attachment: [CommCombinedRoofSrvcs19-0031REC.pdf](#)

20. APPROVAL TO AWARD BID #19-0059 FOR CARBONLESS, OTHER PAPER, AND SUPPLIES

Description

Bids to provide 'Carbonless, Other Paper, and Supplies' were received from two vendors on October 10, 2018. The bid of Mac Papers, Inc., was the best overall low bid meeting the advertised specifications. Reasons for not selecting the apparent low bid are included in the bid tabulation. This bid for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Print Shop.

Recommendation

That the bid of Mac Papers, Inc., to provide 'Carbonless, Other Paper, and Supplies' in an amount not to exceed \$60,000.00, be approved as presented.

Attachment: [CarbonlessPaperBid19-0059REC.pdf](#)

21. APPROVAL TO AWARD BID #19-0322 FOR PESTICIDE TREATMENT AND MAINTENANCE SERVICES FOR ATHLETIC FIELDS

Description

Bids to provide 'Pesticide Treatment and Maintenance Services for Athletic Fields' were received from three vendors on October 17, 2018. The bid of Turf Keepers, Inc., was the best low bid meeting the advertised specifications. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

Recommendation

That the bid of Turf Keepers, Inc., to provide 'Pesticide Treatment and Maintenance Services for Athletic Fields' in an amount not to exceed \$200,000.00, be approved as presented.

Attachment: [PestAthField19-0322 REC.pdf](#)

22. APPROVAL TO INCREASE PURCHASING LIMIT FOR THE PURCHASE OF MATERIALS OR SERVICES THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE, MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS

Description

The attached purchase reference was approved for use on a prior Board Agenda as indicated on the attachment. This request is to increase the original approved dollar amount for anticipated purchases. The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Recommendation

That the request to increase the purchasing limit for the anticipated purchase of materials or services through piggyback contracting, be approved as presented.

Attachment: [Piggyback Increases.REC.pdf](#)

23. APPROVAL OF CLASSIFICATION OF INOPERABLE EQUIPMENT AND FURNITURE AS PROPERTY TO DELETED**Description**

The custodians of property(cost center heads) have certified it to be traded in on new equipment, unaccounted for, not repairable, or otherwise inoperable. Property still on hand after reallocation will be salvaged for any useful parts and then sold at auction.

Recommendation

That the classification of equipment and furniture, as property to be deleted, be approved as presented.

Attachment: [Deletion Report 11.20.18.pdf](#)

24. APPROVAL TO PURCHASE MATERIALS OR SERVICES (PER ATTACHED LIST) THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT, OR A COOPERATIVE WITH A LEAD AGENCY THAT UTILIZED A COMPETITIVE PROCESS**Description**

Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment, or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the provisions of law. The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board. The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Recommendation

That the attached list of contracts for the anticipated purchase of materials and services, using the piggyback contracting process, be approved as presented.

Attachment: [Piggybacks.REC.pdf](#)

FACILITIES**25. APPROVAL OF THE DELETION OF PORTABLES #99-538, #99-548 AND #99-623 AT VENICE ELEMENTARY SCHOOL****Description**

The specified portables are one story buildings at Venice Elementary School and are deemed to no longer be economical to maintain and/or renovate. Funds for this demolition are available in the capital project account, 3425.

Recommendation

That the deletion of portables #99-538, #99-548 and #99-623 at Venice Elementary School be approved as presented.

Attachment: [VES_DemoMemo.pdf](#)

26. APPROVAL OF THE DELETION OF PORTABLES AT GLENALLEN ELEMENTARY SCHOOL**Description**

The specified buildings are relocatable classrooms that are not longer needed by the district. These buildings have been inspected by the Facilities Services and Construction Services staff and are deemed to be no longer economical to maintain or renovate. Funds for this demolition are available in the capital projects account 3425.

Recommendation

That the demolition and deletion of Portables #99-669, 99-670, 99-671, 99-672, and 99-673 at Glenallen Elementary from the F.I.S.H. inventory be approved as presented.

Attachment: [Portable Demo Memo 11-20-18 Signed.pdf](#)

27. APPROVAL AND/OR RATIFICATION OF FACILITIES SERVICES' CHANGE ORDERS.**Description**

The Facilities Services' change orders are summarized on the enclosure for ease of review. These change orders collectively total an increase of \$112,781.43 in gross contract dollars funded. This is funded by project 5901 budget \$98,816.82; and 3226 budgets \$13,964.61.

Recommendation

That the Facilities Services' change orders be approved and/or ratified as presented.

Attachment: [FSD-NOV20_COs.pdf](#)

CONSTRUCTION**28. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDER.****Description**

The Construction Services' change order is summarized on the enclosure for ease of review. The change order collectively totals a decrease of {\$55,221.22} in gross contract dollars which was funded by project 3425 budget.

Recommendation

That the Construction Services' change order be approved and/or ratified as presented.

Attachment: [CSD-NOV20_COs.pdf](#)

TRANSPORTATION**29. APPROVAL OF REQUEST TO PURCHASE ONE BOX BODY WITH LIFT FOR RECENTLY PURCHASED TRUCK CHASSIS**

Description

This purchase is for one box body with lift for recently purchased truck chassis for materials management.

Recommendation

That the purchase of one box body with lift for recently purchased truck chassis for materials management be approved as presented.

Attachment: [quote for box with lift.pdf](#)

JOB DESCRIPTIONS**30. APPROVAL OF REVISED JOB DESCRIPTION FOR CHIEF OF POLICE****Description**

The revised job description for the Chief of Police is being presented to the School Board for approval.

Recommendation

That the School Board approve the revised job description for the Chief of Police as presented.

Attachment: [Job 439 - Chief of Police.pdf](#)

SCHOOL BOARD RULES**31. APPROVAL OF REVISED CHAPTER 3 AND CHAPTER 6 (NOT TO INCLUDE POLICY 6.322) OF THE SCHOOL BOARD POLICY LIBRARY****Description**

Chapter 3 and Chapter 6 (exclude Policy 6.322) of the School Board Policy Library have been advertised and are ready for approval.

Recommendation

That the revised Chapter 3 and Chapter 6 (not to include Policy 6.322) of the School Board Policy Library be approved as presented.

Attachment: [Chapter 3.pdf](#)

Attachment: [Chapter 6 - 6.70-6.921.pdf](#)

Attachment: [Chapter 6 - 6.10 - 6.65.pdf](#)

New Business**32. PUBLIC COMMENT ON GRADES K-5 SCIENCE & GRADES 6-12 SOCIAL STUDIES TEXTBOOK ADOPTION MATERIALS****Description**

The School Board of Sarasota County will hear public comment on the Grades K-5 Science and Grades 6-12 Social Studies textbook adoption materials currently under review for adoption in the 2019-2020 school year. Public online access to samples of the instructional

materials are available and can be found on the Instructional Materials and Library Services webpage at:
<http://www.sarasotacountyschools.net/departments/instructionalmedia/default.aspx?id=3602>

Recommendation

N/A

Minutes: No public comments

33. APPROVAL OF BANKING RESOLUTION

Description

The attached proposed banking resolution authorizes Sarasota County School District officials to conduct business with Qualified Public Depositories.

Recommendation

That the banking resolution be approved by the Board as presented.

Attachment: [Banking Resolution 2018-19.pdf](#)

Minutes:

Motions:

That the banking resolution be approved by the Board as presented. - PASS

Vote Results

Motion: Caroline Zucker

Second: Shirley Brown

Eric Robinson is abstaining from voting due to business connection.

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Abstain
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes: 4:0 1 - Abstention (Eric Robinson)

Announcements/Comments

34. ANNOUNCEMENTS/COMMENTS

Description

N/A

Recommendation

N/A

Minutes:

Bridget Ziegler thanked Rob Manoogian and his team for the large undertaking of the textbook adoption materials process (Item #32).

The Chair introduced Tim Enos, who will be sworn into office as Police Chief on Tuesday, November 27th at 10:00 a.m. @ Riverview High School Performing Arts Center.

Next Monthly Work Session - December 10, 2018 at 12:30 p.m. @ Venice City Hall Chambers

Next Regular Board Meeting - December 10, 2018 at 3:00 p.m. @ Venice City Hall Chambers

Adjournment

35. ADJOURNMENT

Description

N/A

Recommendation

N/A

Minutes:

The Chair adjourned the regular Board meeting at 4:18 p.m.

We certify that the foregoing minutes are a true account of the regular Board meeting held on November 20, 2018 and approved at the regular Board meeting on December 10, 2018.

Todd Bowden
Secretary

Jane Goodwin
Chair

